

Appendix 3 - ACTION TRACKER
Children, Adults, Public Health and Voluntary Sector Policy and Scrutiny
Committee

ROUND 1 12 JULY 2022		
Agenda Item	Action	Status/Follow Up
Item 4 Cabinet Member Updates Policy and Scrutiny Portfolio Overview: Cabinet Member for Adult Social Care, Public Health and Voluntary Sector	That Hallfield Food bank be added to Westminster Connects list.	In progress
	That arrangements be made for Members to visit voluntary sector organisations in Westminster.	In progress
	That the Cabinet Member arranges to meet with the Chair to discuss potential topics to add to the P&S Work Programme for the forthcoming year.	Complete
	That the following items be reported regularly in the Cabinet Member Report: <ul style="list-style-type: none"> • the status of covid in care homes and disability settings. • update on the work and decisions of the Integrated Care Board (ICB). • the on-going budget pressures on Adult Social Care Health. 	In progress
Item 5 Cabinet Member Updates Policy and Scrutiny Portfolio Overview: Cabinet Member for Young People, Learning and Leisure	That the Children and Young People Mental Health Task Group Report be published and that an update on the recommendations contained in the report be circulated to the Committee.	In progress
	That details of how the schools were managing the school uniform scheme be circulated to the Committee.	In progress
	That the links to past Children and Adult P&S Committee Agenda Packs and minutes be emailed to the Committee.	Complete
	That the Access to Culture Report 2019 and an update on the recommendations contained in the report be circulated to the Committee.	Complete 30.09 see below

	That parents be consulted quickly on any proposals regarding their children's primary schools becoming federations.	In progress
	That an update on Westminster Adult Education Service (WAES) relocation to a new building be circulated to the Committee.	Complete
	That data on school exclusions in Westminster schools be circulated to the Committee.	Complete
	That the Cabinet Member arranges to meet with the Chair to discuss potential topics to add to the P&S Work Programme for the forthcoming year.	Complete
	That a briefing on the Music Hub be included in Cllr Roca's next Cabinet Member Update, in October.	Complete
	That a visit to a family hub to be organised for Committee Members	In progress
Item 6 Work Programme	That the Annual Youth Justice Plan be reviewed at the September meeting.	Complete
	That detailed data/financial implications for services be included in reports.	Complete
	That discussions regarding potential topics continue outside of the meeting.	Complete
	The Chair encouraged Members to email their ideas for topics/items for the Committee Work Programme, a Task Group, or even for individual Member scrutiny to the Scrutiny Officer.	Complete
	ROUND 2 12 SEPTEMBER 2022	
Agenda Item	Action	Status/Follow Up
Item 4 Cabinet Member Updates Policy and Scrutiny Portfolio Overview:	Information to be provided about "promoting independence" in the savings / financial pressures section of the update, and an explanation and reassurance that this is not about cutting packages of care for residents.	Complete 24.10

Cabinet Member for Adult Social Care, Public Health and Voluntary Sector	More detail on the breakdown of £400k investment in community projects and whether they are targeted to any specific communities.	Complete 24.10
	Information on the JSNA focus on health inequalities and whether in light of this, Public Health has been involved in decisions about park opening/closing hours and to what extent is access to green space considered in equalities analysis.	In progress Update provided 24.10
	Information on what level of involvement the Council has on prevention and reducing urban heat stress and cold weather preparedness.	Complete 24.10
	Information to be provided about the challenges on community discharge.	Complete 24.10
	Update on delivery of the COVID booster.	Complete 24.10
	Information about the three ICS LA reps from Tri-Borough.	Complete 24.10
	Information about the intended Digital Social Care Account for patients and security measures.	Complete Update 24.10 and presented to committee at meeting 20.10
	More detail on Green Doctors.	Complete 24.10
	More detail on rollout of the Polio vaccine.	Complete 24.10
	Information about future heatwave planning for schools, in particular the older Victorian buildings.	Complete 24.10
Item 5 Cabinet Member Updates Policy and Scrutiny Portfolio Overview: Cabinet Member for Young People, Learning and Leisure	Information regarding whether school finances being investigate, in light of the fuel crisis and the pay increases. How will enrichment activities be funded?	Complete 5.10
	Information about how the Council assist schools under the pressure of the combination of the general cost of living crisis, increased fuel costs, the unfunded pay rises, and falling pupil admission numbers?	Complete 5.10
	Information about whether the school uniform fund be extended to mid-term admissions.	Complete 5.10
	Information to be provided about how big the exclusion issue in schools is locally.	Complete 5.10

	Information about what the Council is doing to alleviate the pressures on schools.	Complete 5.10
	Information to be provided about why the additional HAF offer focused on 0-5- and 16–18-year-olds.	Complete 5.10
	Details to be provided of what schools are providing in terms of pre-school and after school activities.	Complete 05.10
	Information about how the Council is satisfied that children looked after by WCC and placed in residential care are in safe care arrangements. Information about the Councils quality assurance arrangements to prevent our young people being placed in such care homes, and the costs of this provision including, how does the Council ensure value for money.	Complete 05.10
	An update on the Afghan refugees.	Complete Provided at October Committee meeting.
	Information as to whether Council Officers supported members to ‘track’ a child’s case – to get a sense of their circumstances and needs and the work that happens to support and whether this is done monthly.	Complete 5.10
	Information about any possible links between school uniform provision and exclusions.	Complete 5.10
	Information about the Councils effective safeguarding arrangements.	Complete 5.10
	Information about the reach of the activities for children and young people that Council is offering to ensure the greatest reach at this difficult time.	Complete 5.10
	Information about any links with the policy team to lobby the government for more money for activity provision.	Complete 5.10
	Information about the inclusion project and whether it is the proportion of children being excluded and how are we targeting them for support.	Complete 5.10
	Information about how the Council monitors off-rolling, and whether the Council is confident in	Complete 5.10

	the approach being taken and what action can be taken going forward.	
	Information about the provisions the Council will be putting in place to ensure that alternative accommodation can be provided for Ukrainians supported under the Homes for Ukraine Scheme that will likely end after 6 months.	Complete 5.10
	More information about how the Council can prevent a further provider pulling out of the SEND transport service and whether the Council has considered bringing this service in house.	Complete 5.10
	Information about whether the Council is offering ESOL to all refugees.	Complete 5.10
	Information to be provided about the funding and accountability for further education following the DfE consultation.	In progress
	Information about the site surveys completed for the Seymour Leisure project to be provided.	Complete 5.10
	Information about the children's library moving to Moxon Street.	Complete 5.10
	Information about the Seymour Leisure centre and the anticipated cost of the project of £25m and whether it is on budget, including, whether a VFM exercise been completed.	Complete 5.10
	Information about who the Seymour leisure centre is aimed at and how further usage could be promoted and ensured?	Complete 5.10
	To provide a briefing note on the distribution of the culture fund.	Complete Sent to Committee 30.09
Round 3 OCTOBER 2022		
Agenda Item	Action	Status/Follow Up
Item 4 Cabinet Member Updates Policy and Scrutiny Portfolio Overview: Cabinet Member for Young People, Learning and Leisure	Information requested on the falling pupil numbers in the borough, including, comparative figures from previous academic years.	Complete 25.11
	More information about the activities provided in the HAF programme and about what is being done to measure the effect of the HAF funding distributed and whether this information can be	In progress Update provided 25.11

	shared with the committee when ready? In particular, how the funds are spent with each provider.	
	An update be provided to the Committee on the cost of living and the effects on families, children, and educational provisions.	In progress
	An update on Ukrainian arrivals, specifically information on where homelessness has occurred as a result of a match breakdown.	Complete 25.11
	Seymour centre - What bodies within and outside the council have been consulted about the design, eg Swimming England and Sport England, and what has their response been?	Complete 25.11
	Further information requested on the proposed cost of the development of the Seymour Centre. What are the service provider proposals for the centre?	In progress Update provided 25.11
	An update on where the revenue from the Paddington recreation centre goes and what is it used for?	Complete 25.11
	Information about where the funds come from to maintain and invest in parks/ in the borough?	Complete 25.11
	Further information about what interventions are being looked at for the School Superzones, to be shared with the committee when ready before being implemented.	In progress Update provided 25.11
	Data on music instruments used in schools to be provided to the Committee.	In progress
	The Committee to be kept updated on the music hub (to be included in future reports).	In progress
Item 5 Cabinet Member Updates Policy and Scrutiny Portfolio Overview: Cabinet Member for Adult Social Care, Public Health and Voluntary Sector	Officers to provide a demonstration of the social care marketplace to the Committee in a future meeting.	In progress
	Comparative data on the uptake of vaccinations across all London boroughs to be provided to the Committee.	Complete 24.11 PowerPoint presentation disseminated to Committee.
	The figures for people going outside of the borough to seek in-patient mental health medical treatment and how far they needed to travel, to be facilitated out-of-borough to be	In progress Update provided 23.11

	provided to the Committee by the Gordon Hospital.	Data can be sourced on how far from the Borough people are placed in residential or supported accommodation with mental health conditions, but “to seek mental health treatment” we do not have data on. Gareth Wall has asked for data on the former approach to inform an answer.
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	That figures for admissions and re-admissions for mental health hospital services be provided to the Committee by the Gordon Hospital.	In progress
	Healthwatch to provide for the Committee its findings from the interim review visits to be carried out at the Gordon Hospital over the coming months, in due course.	In progress
	Information about superzones and whether there will be a standardised approach as they're expanded. Written update offered by Liz Brutus - Deputy Director of Public Health.	Complete 24.11 Update: Our plan is to apply for one school in Westminster to pilot the superzone approach and if the evaluation is positive and there is widespread support, then we could look to scale up to other schools across the borough.
	Members to request, via Scrutiny Officer, visits to the Crisis House, Paddington, St. Charles and the Gordon Hospital's.	In progress
Item 6 Work Programme	A Task Group to consider the falling rolls of primary schools to be discussed and constituted by the Chair, as lead.	In progress
	The Children and Young People's Plan to come to the Committee on 5 December.	Complete
	The Elective Orthopaedic Centre in NW London consultation to come to the Committee on 5 December.	Complete
	The Annual Adult Safeguarding report to be moved to 23 February 2023 Committee meeting.	Complete
	A Policy and Scrutiny meeting to be arranged off-site at the Westminster Academy in the New Year, including a presentation by the Headteacher.	Complete March 2023